

CLAN Training Programme

Sessions are free and designed for literacies practitioners
To book, please e-mail: caroline@clanedinburgh.org

	DATE	TIME	TITLE	VENUE
SEPTEMBER	Tue 25 Sept	5-7pm	Intro to Tutoring SQA Units	Canon Street
	Sat 29 Sept	10am-1pm	Add on Numeracy Training	The Number Shop
	Tue 2 Oct	4.30-7pm	Dyslexia Awareness	Canon Street
NEW	Sat 6 Oct	10am-12.30pm	Mentoring Tutors	Canon Street
OCTOBER	Tue 9 Oct	1-4pm	Deaf Awareness	St Columba's by the Castle
	Wed 24 Oct	4.30-6.30pm	SQA Numeracy Workshop	Canon Street
NOVEMBER	Sat 3, 10 and 24 Nov	10am-4pm	WIGALL	The Number Shop
	Tue 13 Nov	4.30-7pm	ALN Curriculum Framework: (1) Assessment Workshop: Learning Planning and Progress	Canon Street
	Tue 13 Nov	10am-12noon	(2) Managers' Overview Workshop	Canon Street

● Training for staff in Challenge Funded and other interested organisations

SEPTEMBER	Thur 20 Sept	10am-4pm	Getting Started – Introduction to ALN	St Columba's by the Castle
	Fri 28 Sept	10am-4pm		St Columba's by the Castle
	Fri 5 Oct	10am-4pm		St Columba's by the Castle
	Fri 12 Oct	10.30am-1pm		Venue to be confirmed
OCTOBER	Tue 9 Oct	9.30am-12.30pm	CLAN Awareness Raising Training	St Columba's by the Castle
NEW	Tue 9 Oct	9.45am-4pm	Getting Started – Introduction to ALN – Working with Deaf Learners ALN Awareness – Deaf Awareness Reading and Writing Approaches Writing and Numeracy Approaches Assessment, ICT and Resources Session	St Columba's by the Castle
Tue 23 Oct	9.45am-4pm			
Tue 30 Oct	9.45am-4pm			
Tue 6 Nov	9.45am-4pm			

You are also welcome to attend Dyslexia and Deaf Awareness sessions



Introduction to Tutoring SQA Units

For tutors and staff supporting tutors:

- where do I get my Unit Descriptor?
- what are NABs and do I have to use them?
- what about paperwork?
- assessments? How do I do them?
- what's internal verification?
- what about levels/materials?
- who can give support?

We will be covering these questions and try to answer any others you have.

Add on Numeracy Training

Introduction to adult numeracy tutoring for people who have been through 'Introductory Training for Adult Literacies Learning' (ITALL) or equivalent (ABE volunteer training, 'Getting Started', etc.) or would like a refresher.

The content will include:

- skills and possible methods used in doing calculations for fractions, decimals, time and money
- suitable computer programs/resources
- a variety of approaches when tutoring students with learning disabilities
- the meaning of progress in adult numeracy
- the place of group work in adult numeracy provision.

Mentoring Tutors

New workshop for tutors who will be working with new volunteer Tutor Assistants from Autumn. Sessional Tutors will be paid to attend this workshop.

Aims to develop understanding of:

- the content of the ITALL course which was revised this summer, especially Unit 4, Delivering Learning in Adult Literacies
- what makes a good Tutoring Mentor including giving feedback
- the social practices approach.

Deaf Awareness

Aims to give a general perspective on deafness and to raise awareness of the difficulties and needs of deaf people, especially BSL (British Sign Language) users.

The content will include:

- exploring definitions of deafness, social and medical models of deafness and the language and culture of BSL users
- considering how adult learning provision, including literacy and numeracy, can be made accessible to BSL users
- understanding different types of communication support for BSL users and deaf people.

SQA Numeracy Workshop

Would you like to:

- ask a SQA Moderator directly for comments on materials?
- gauge levels of work specific learners are doing?
- ask what you can do if the learner needs lots of help and wants to achieve a complex task?
- ask other questions?

The purpose of this development visit is to offer support from quality SQA assurance and has no policing/penalties attached for centres!

Working in Groups with Adult Literacies Learners (WIGALL)

Aims to prepare tutors who have been working one to one with adult literacy and/or numeracy learners for group tutoring. The course content is negotiated and can include:

- the purpose and nature of tutoring and learning in literacy/numeracy groups
- the dynamics involved in working in groups and the implications of these for tutoring and learning
- methods and approaches for learning about reading, writing and numbers in groups
- preparing and delivering a 15 minute presentation about a group work session you would like to tutor in your group.

An Adult Literacy and Numeracy Curriculum Framework for Scotland

(1) Assessment Workshop: Learning Planning and Progress

Aims to develop participants' understanding of assessment as outlined in the Curriculum Framework (CF) document.

Offers opportunities for participants to:

- try out appropriate tools and approaches for learning, planning and recognising progress
- share knowledge, experience and practical ideas.

(2) Managers' Overview Workshop

Overview of the Curriculum Framework for staff who manage, organise and 'oversee' literacies provision.

The workshop aims to:

- provide an introduction to the CF
- identify how the CF can improve the development and quality of both dedicated and integrated ALN learning programmes
- offer a networking opportunity for managers from CLAN partners and Challenge Funded organisations and projects.



Dyslexia Awareness

Basic introduction to dyslexia and how it impacts on adult learners which includes identifying dyslexia and support available.

CLAN Awareness Raising Training

Interactive workshop for managers and frontline support staff in contact with people who may benefit from participating in CLAN learning programmes.

The workshop aims to:

- ensure participants have the relevant information and awareness to refer service users to CLAN provision
- develop participants' knowledge of the range of CLAN learners and provision
- develop participants' understanding of the Scottish approach to adult literacy and numeracy
- consider the readability of their written communication with service users
- respond to appropriate issues participants raise and plan further joint working and staff development.

Getting Started – An Introductory Course in Adult Literacy and Numeracy (working with deaf learners)

Four day course for those interested in working with deaf learners and based on the CLAN principles of inclusion and lifelong learning. SQA accreditation may be available.

Aims to enable participants to:

- support potential literacy or numeracy learners within their own settings
- consider how they might integrate learning about literacy or numeracy within other learning programmes
- attract new learners from priority groups identified in the Adult Literacy and Numeracy Plan.